

Being an Effective Committee Chair

Your President is the CEO of the club.

The President works with their executive to develop goals for the year that will enhance the member experience and increase the impact of the club's service in the community and beyond.

To accomplish the goals established for your club, the President relies on the committees and the chairs who oversee the work of the committees.

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| Education Leadership Module | Being an Effective Committee Chair |
| Distribution Date | Within the fourth quarter of the 2013-2014 administrative year in accordance with the approved Committee Work Plan. |
| Target Group | All members of Kiwanis |
| Delivery Method | <ol style="list-style-type: none"> 1. Module and instructions to be sent electronically by the Governor to the Lieutenant Governors who will follow the Communication protocol of the EC&C District 2. Information from the module to be presented at the next Divisional Council Meeting by the Lieutenant Governor or his/her appointee 3. Module to be presented as an Education Item at a club meeting during each Kiwanis year 4. Module to be accessible through District website |
| Projected Outcomes | <p>At the end of this module, you will be able to:</p> <ul style="list-style-type: none"> • Identify the President's role with committees • Understand the duties of being a committee chair • Work together with the President and members of your committee for the betterment of your club • Work within a set budget and never exceed it without discussion with the club board • Recognize when you need to ask questions • Mentor the person following you |
| Outcome Metrics | Lieutenant Governor to follow up with clubs to confirm delivery of the module at the club level and report same to the Governor via the LG Quarter Report |

District questions are being added to the Club Secretaries' Monthly report regarding the delivery of each Education Module at the club level. As Lt. Governor, it is important that the Club President and Secretary are aware of these additional questions and that they are answered appropriately.