



Kiwanis®

EASTERN CANADA AND THE CARIBBEAN DISTRICT

L'EST DU CANADA ET DES CARAÏBES

**Proposed
Bylaw
Amendments
for adoption at the EC&C
District Convention
May 18, 2024**

STANDING HOUSE RULES FOR THE HOUSE OF DELEGATES
AT EASTERN CANADA AND THE CARIBBEAN DISTRICT
CONVENTIONS

1. The official languages of this Convention shall be English and French.
2. Only delegates with official “delegate” ribbons may present or speak on motion(s) and vote.
3. Only delegates and delegates-at-large may be seated in the area designated for delegates.
4. The house of delegates shall allow delegates to leave and re-enter; however, ballots shall not leave the house. Delegates leaving the house early must surrender their ballots to an Elections Committee volunteer at the pass-out door; ballots will be returned to delegates upon re-entry to the house. In no case will a delegate be allowed to cast a ballot for any votes conducted in their absence.
5. Any main motion of amendment shall be written in English, signed by the maker and seconder, and presented to the District Secretary-Treasurer before it is moved.
6. No delegate may speak for more than three (3) minutes at a time unless allowed to do so by the orders of the day or by a majority vote of the Delegates.
7. No delegate may address the assembly a second time on the same question until all delegates who desire to speak on the topic have spoken.
8. The maker of a motion shall be entitled to speak first in support of such motion or may immediately yield the floor to another delegate.

9. Microphones shall be designated by number. Speakers for the main motion shall use the odd-numbered microphones, and speakers against the main motion shall use the even-numbered microphones. Debate on each issue will begin at microphone one and the chair will then recognize each microphone in sequence.
10. A delegate shall not speak for or against a motion and move to close the debate on the same recognition.
11. An assistant Sergeant at Arms shall be positioned at each microphone to relay to the chair priority motions, such as a point of order, a point of information, etc. Any microphone may be used to make priority or secondary motions.
12. Debate on main motions (i.e., any resolution or proposed amendment to the bylaws) shall be limited to 15 minutes, at which time the vote shall be taken on the resolution or amendment, unless the house, by a majority vote, orders debate to be extended. Debate on debatable secondary motions from the floor, such as amendments or motions to refer, shall be limited to five (5) minutes, which shall not apply to the 15-minute limit on debate on the main motion. Debate may be closed by a two-thirds (2/3) vote on any immediately pending motion or series of motions at any time.
13. If the submitting body wishes to withdraw a motion after it has been moved and seconded, the house, by a majority vote, may grant permission for withdrawal.
14. Subject to the discretion of the chair, no proposed amendment to the bylaws shall be introduced later than 15 minutes before the scheduled adjournment of any session.
15. Candidates for the offices of Governor and Governor Elect may have one (1) nominating speech not to exceed three (3) minutes.

16. Candidates for the office of Vice Governor shall have a nomination not to exceed one (1) minute, and each candidate shall have up to *five* (5) minutes to personally address the house of delegates. In the event of a run-off election, each of the candidates involved shall return to the stage before the second ballot to present remarks not to exceed two (2) minutes.
17. Candidates whose remarks require interpretation shall be allowed no more than twice the normal time limit for the presentation of their remarks and interpretation combined. Candidates must provide their own interpreters.
18. In any election where the number of candidates is equal to the number of seats to be elected, the election may be held by voice *vote*.
19. Any of the above rules may be suspended by a two-thirds (2/3) *vote*.
20. The most recent edition of *Roberts Rules of Order Newly Revised* shall be the parliamentary authority for all matters of procedure not specifically covered by the bylaws of Kiwanis International and these standing rules.
21. The EC&C Board are authorized to make non substantive corrections that may be necessary as a result of adopting Bylaw amendments that cause unintentional conflicts or inconsistencies in terminology, grammar, numbering, cross-references, etc.

PROPOSED AMENDMENT 1

ARTICLE 7. NOMINATION AND ELECTION OF OFFICERS

Submitted by: Kiwanis Club of Nord Basse-Terre, Division 27C, Guadeloupe.

Purpose: To amend Article 7, Section 5 - g, to allow a sitting Club President to be elected as Lt. Governor-Elect, effective Oct 1, for the start of the next Kiwanis year. Section 5, currently precludes a sitting Club President from running for Lt. Governor-elect, limiting the pool of candidates and adding one more year to leadership succession for those who wish to do so. This amendment is necessary to allow a sitting Club President to be elected as Lt. Governor-elect, keeping in mind that their duties as Lt. Governor-elect are minimal. Their duties as Lt. Governor do not begin until more than a year after election.

Effective date: October 1, 2024

Vote required to pass: 2/3 Vote required.

EC&C Board Position. The EC&C Board has no position on this amendment.

Additions shown in **Bold Underlined**.

Deletions shown in **Bold Strikethrough**.

ARTICLE 7. NOMINATION AND ELECTION OF OFFICERS

Section 5. Election of Lieutenant Governor and Lieutenant Governor-elect

- a.** Each division shall determine, by a process it commits to writing, whether the term for the Lieutenant Governor and Lieutenant Governor-elect shall be one year or two years.
- b.** The Lieutenant Governor of each division shall hold, not earlier than the first week of the administrative year and not later than the 15th of May or the annual District Convention, whichever comes first, preceding the expiration of the Lieutenant Governor's term, a meeting to elect a Lieutenant Governor and a Lieutenant Governor-elect for the next term. The time and place of this meeting shall be designated by the Lieutenant Governor. The president of each club in the division shall be notified at least ten (10) days prior to the meeting.
- c.** Each club* in the division is entitled to seat up to three (3) delegates, two (2) of whom should be the club president and president-designate, as well as nominate up to three (3) alternates who may serve if any delegate is absent. All club delegates and alternates shall be active members**.
- d.** Past Governors, current and past Trustees, and past Lieutenant Governors who are active members** of a club* in the division, as well as non-delegate club members**, shall also be invited to the meeting and shall be allowed to participate in discussion, but shall

not have voting rights.

- e. Delegates from at least one third (1/3) of the clubs* in the division shall constitute a quorum.
- f. The Immediate Past Lieutenant Governor shall conduct the elections unless he/she is a candidate for election. If the presiding officer is absent or ineligible to serve, the meeting shall elect a delegate to conduct the elections.
- ~~g.~~ No person shall be considered a candidate for Lieutenant Governor ~~or Lieutenant Governor-elect:~~
 - a. Without first providing written consent and an agreement to carry out the duties and responsibilities of office to the District Office.
 - b. Without first completing one full term as President of a club.
 - c. ~~No person who has not completed one full term or is serving as Club President may be nominated a candidate for the office of Lieutenant Governor or Lieutenant Governor-elect.~~
- h. No person shall be considered a candidate for Lieutenant Governor elect:
 - a. Without first providing written consent and an agreement to carry out the duties and responsibilities of office to the District Office
 - b. Without first completing one full term as President of a club. However, a person serving his/her term as Club President may be nominated and elected as a Lieutenant Governor-Elect for the year following their term as president.

(Note: All subsequent clauses shall be renumbered as required)

- i. The Lieutenant Governor-elect shall be the sole candidate for the office of Lieutenant Governor. However, in any year in which the Lieutenant Governor-elect was not previously elected by the division or is no longer qualified to hold the office, other qualified candidates shall be permitted.
- j. Voting shall be by ballot only where there are two (2) or more candidates for the same position. A majority of all valid votes cast shall be necessary for elections. In the event that no nominee receives a majority of valid votes cast, a new election shall take place immediately, with the nominee receiving the fewest number of votes eliminated from the ballot. This procedure shall be followed until one nominee receives a majority vote. In the event of a tie vote, the Lieutenant Governor shall be entitled to vote.
- k. The presiding officer shall report the election results immediately to the District Secretary-Treasurer who shall report the results to Kiwanis International.