


Eastern Canada and The Caribbean District of Kiwanis International

Regular Meeting ECC District March 17, 2022 6 pm Toronto, 5
pm Jamaica

 Thursday March 17 2022

 6:00pm - 7:00pm EDT

 Zoom

Content

- **Attendance**
- **Tasks**
- **Agenda**
- **Minutes**

Attendance

Member	RSVP	Attendance
Mark Brewer	no	
L. Sandra Butler	yes	
Jean Claude Calixte	yes	
Peter Charboneau	yes	
John Chave	yes	
Jim Garey	yes	
Anthony Haile		
Roger Hamel	yes	
Griffith Joseph	yes	
Dwight Lawrence	yes	
Delores Lewis		
Julaine Lumsden	yes	
David MacLennan	yes	
Kermitt McGann		
Terry McLaren	yes	
Jim Scott	yes	
Jim Steele	yes	✓

Tasks

Proposed Bylaw Amendment #1 and #4 were referred back to the committee. 04/21/2022

The Bylaw policy committee is asked to review the proposed amendments for the KI convention and report support/non-support to the Board for the April Meeting. 04/21/2022

The District Office was instructed to appeal to the PLG members to consider running for Vice Governor. 04/21/2022

The District Administrators and the Board SLP committee will attempt to find clubs to sponsor orphaned SLP clubs

Governor Jim and the executive will determine how to best implement the new Two by Two program and will ensure a forum is available at the Fredericton Convention

Z

Governor Jim will ensure the Division Criteria is made available to the LGs by the end of May.

Agenda

1 Call to Order

1.1 Quorum Present Yes No

2 Welcome / Introductions/ Regrets

JIM SCOTT 5 mins

3 Declaration of Conflict of Interest

JIM SCOTT

Ask for any conflict of Interest

4 Approval of Agenda

JIM SCOTT 5 mins

Request for Agenda changes

4.1 Motion to approve the Agenda as presented

5 Approval of Previous Minutes

5 mins

Minutes of Previous meetings approved

5.1 Motion to approve Minutes of January 20, 2022

JIM SCOTT

 [Regular Board Meeting January 20, 2022 6 pm Minutes.pdf](#)

6 Action Items

30 mins

List of items to be discussed and action taken.

6.1 District Convention Committee

6.1.1 Convention Committee Update

 [DCC Minutes - February 8, 2022.docx](#)



6.2 Bylaws and Policy Committee

6.2.1 Policy committee update

 [Bylaw committee report March 17, 2022.docx](#)

 [Proposed Amendments for Trustee Board March 2022.docx](#)



6.2.2 **Direction to have committee review KI amendments and make recommendations to the Board.**

-  [2022-amendments-and-resolutions.pdf](#)
-  [bylaws-modernization.pdf](#)

6.3 **Finance Committee**

6.3.1 **Motion to receive the February 2022 financial statements**

KERMITT MCGANN



-  [Balance Feb 28 2022.xlsx](#)
-  [Income Feb 28 2022.xlsx](#)

6.4 **DST Report**

6.4.1 **Charter Suspended Clubs**

JIM STEELE
JIM SCOTT

Task: Each LG be reminded that a club with a Charter Suspended Status (CS) is a 'club not in good standing'. The club members can attend a DCM, but do not have a vote for District Trustee LG or LGE. Once the club has satisfied its obligations to the District, Kiwanis International and Division, it will be considered 'in good standing' and will have voting privileges restored.

-  [Clubs Owing March 7.xlsx](#)
-  [Charter Suspended Information.docx](#)

6.4.2 **Trustee Election Report**

PETER CHARBONEAU
JULAINÉ LUMSDEN
MARK BREWER

Elections for District Trustees are required in Regions C D, G - Peter, Mark Juliane

Trustees, please report on election plans

6.4.3 **LGE Update**

ANTHONY HAILE

Division 24, Division 10 need LGD

6.4.4 **Vice Governor Candidates**

One candidate running, Pam Rodney White

6.5 **Membership & Engagement**

6.5.1 **Committee Update** JIM GAREY

 [Update of the Membership & Engagement Committee.odt](#)

6.6 **Service Leadership**

6.6.1 **SLP Update** ANTHONY HAILE

Report on SLP Conventions, SLP District matters

 [District Administrators 22_23.docx](#)

6.6.2 **Orphaned Clubs** ANTHONY HAILE
JOHN CHAVE

Attached is a list of SLP clubs that do not have a sponsoring Kiwanis Club. Trustees are requested to reach out to the District Administrators to see if this matter is being addressed.

 [Copy of CircleKAdvisorReport2021.xlsx](#)

 [Copy of ClubData_Club_2021-22-1.xlsx](#)

6.7 **Audit Committee - Final Audit 2020-2021** DWIGHT LAWRENCE

Motion to approve the final 2021-2021 Audit and ask the DST to send the Audit to Kiwanis International

 [Caribbean District of Kiwanis - financial statements signed.pdf](#)

 [Aidit Committee Minutes](#)

6.8 **Implementation of Kiwanis International Two by Two program.**

 [kiwanis-two-for-two-workbook-low-res-singles.pdf](#)

7 **Consent Agenda**

5 mins

Agree that reports filed are accepted

7.1 **Motion to receive all reposts listed in the consent agenda**

7.1.1 **Signature Project** JOHN CHAVE

Final report due

 [Signature Project Report 2022.pdf](#)

7.1.2 **Long-Range Planning** JOHN CHAVE

Update

- 7.1.3 **District Newsletter** DWIGHT LAWRENCE
Next Issue and deadline for May Issue
- 7.1.4 **District Partnerships** JULAINE LUMSDEN
[Partnership Report for ECC_Mar 2022.docx](#)
[PARTNER REFERRAL FORM.docx](#)
- 7.1.5 **Public Relations**
- 7.1.6 **Translation**
- 7.1.7 **Webmaster, Facebook** JIM SCOTT
Next meeting planned
- 7.1.8 **Youth Protection** TERRY MCLAREN
Youth Protection Guidelines
Beverly Thompson has advised no meetings and nothing to report for the attention of the Board. KI did send out reminder of Youth Protection Guidelines importance in their newsletter.
[District Trustee Liaison Report - For March 2022 Region B.docx](#)
- 7.1.9 **International Convention**
Opens March 15, 2022
- 7.1.10 **Achievement and Awards** L. SANDRA BUTLER
[Achievement & Awards Committee Report 03-12-2022.docx](#)
[Achievement & Awards February 7, 2022 \(1\).pdf](#)
[Achievement & Awards February 21 meeting.pdf](#)
- 7.1.11 **Audit** DWIGHT LAWRENCE
Report Submitted and approval motion sought
- 7.1.12 **Human and Spiritual**
[Report of the Spiritual Aims Committee - March 2022.odt](#)
- 7.1.13 **Kiwanis Children's Fund** TERRY MCLAREN
Kiwanis Children's Fund

Nothing to report at this time as PG Bobby Moo Young advised they only meet once or twice a Kiwanis Year and the last meeting was held in October.

We are pleased to inform you that the Kiwanis Children's Fund has approved your district grant request in the amount of US\$2,629.68.

 [Childrens Fund.docx](#)

7.1.14 **Leadership Coordinator** ANTHONY HAILE

Report on LG Training and CLE training

7.1.15 **Class Representative report** DAVID MACLENNAN

8 **Other Business**

10 mins

Consideration of Items from Consent Agenda or other information items

8.1 **Distinguished Criteria for District 2022-2023** ANTHONY HAILE

Plans to determine Club and Division Criteria

 [2022-23 District and Club Recognition.pdf](#)

8.2 **2021-2022 Distinguished Division Criteria** JIM SCOTT

The Division Criteria has not been developed or distributed

9 **Notice and Announcements**

Request any announcements from Board members

10 **Date of next Meeting**

Next Meeting April 21, 2022

11 **Adjourn**

12 **Signature C James Scott - Governor Jim Steele - Secretary**

13 **Date**

Minutes

1 **Call to Order**

The meeting was called to order at 6 pm

1.1 **Quorum Present Yes No**

A quorum was present

2 **Welcome / Introductions/ Regrets**

Governor Jim encouraged all Trustees to review the District Goals and press on for the next half of the year. He reviewed the progress made toward the goals.

3 **Declaration of Conflict of Interest**

Ask for any conflict of Interest

No conflicts were declared.

4 **Approval of Agenda**

Request for Agenda changes

4.1 **Motion to approve the Agenda as presented**

Decision: The agenda as presented was approved Anthony/Griffith

5 **Approval of Previous Minutes**

Minutes of Previous meetings approved

5.1 **Motion to approve Minutes of January 20, 2022**

Decision: The Minutes of January 20, 2022 were approved. John/Terry

6 **Action Items**

List of items to be discussed and action taken.

6.1 **District Convention Committee**

6.1.1 **Convention Committee Update**


Decision: The District Convention Committee minutes were received. Griffith/Julaine

6.2 Bylaws and Policy Committee


6.2.1 Policy committee update

Decision: The report from the Bylaws and Policies Committee was received John/Dwight

Decision: Proposed bylaw amendment #2 and #4 were accepted and recommended to be placed before the Fredericton convention. David/Roger

Task: Proposed Bylaw Amendment #1 and #4 were referred back to the committee.  Jim Steele 04/21/2022

6.2.2 Direction to have committee review KI amendments and make recommendations to the Board.

Task: The Bylaw policy committee is asked to review the proposed amendments for the KI convention and report support/non-support to the Board for the April Meeting.  Jim Steele 04/21/2022

6.3 Finance Committee

6.3.1 Motion to receive the February 2022 financial statements

Decision: The financial report and financial statements for February were received Anthony/Terry

6.4 DST Report

6.4.1 **Charter Suspended Clubs**

Task: Each LG be reminded that a club with a Charter Suspended Status (CS) is a 'club not in good standing'. The club members can attend a DCM, but do not have a vote for District Trustee LG or LGE. Once the club has satisfied its obligations to the District, Kiwanis International and Division, it will be considered 'in good standing' and will have voting privileges restored.

The Board and DST will continue to monitor the Charter Suspended Clubs

6.4.2 **Trustee Election Report**

Elections for District Trustees are required in Regions C D, G - Peter, Mark Juliane

Trustees, please report on election plans

All affected Regions reported the election for Trustee will be completed by the end of May


6.4.3 **LGE Update**

Division 24, Division 10 need LGD

Governor Elect reported that all but one of the Division had an LG in place for his Kiwanis Year

6.4.4 **Vice Governor Candidates**

One candidate running, Pam Rodney White

Task: The District Office was instructed to appeal to the PLG members to consider running for Vice Governor.  Jim Steele 04/21/2022

6.5 **Membership & Engagement**

6.5.1 **Committee Update**

Trustee Jim Garey updated the Board on the progress in new clubs and new members.

6.6 **Service Leadership**

6.6.1 **SLP Update**

Report on SLP Conventions, SLP District matters

GE Anthony updated the Board on SLP activity

6.6.2 **Orphaned Clubs**

Attached is a list of SLP clubs that do not have a sponsoring Kiwanis Club. Trustees are requested to reach out to the District Administrators to see if this matter is being addressed.

Task: The District Administrators and the Board
SLP committee will attempt to find clubs to sponsor orphaned SLP clubs

6.7 **Audit Committee - Final Audit 2020-2021**

Motion to approve the final 2021-2021 Audit and ask the DST to send the Audit to Kiwanis International

Decision: The final audit for the 2020-22012 fiscal year was approved .
Dwight/Julaine

6.8 **Implementation of Kiwanis International Two by Two program.**

Task: Governor Jim and the executive will determine how to best implement the new Two by Two program and will ensure a forum is available at the Fredericton Convention

7 **Consent Agenda**

Agree that reports filed are accepted

7.1 **Motion to receive all reposts listed in the consent agenda**

Decision: The consent agenda and associated reports was received

7.1.1 **Signature Project**

Final report due

7.1.2 **Long-Range Planning**

Update

7.1.3 **District Newsletter**

Next Issue and deadline for May Issue

7.1.4 **District Partnerships**

7.1.5 **Public Relations**

7.1.6 **Translation**

7.1.7 **Webmaster, Facebook**

Next meeting planned

7.1.8 **Youth Protection**

Youth Protection Guidelines

Beverly Thompson has advised no meetings and nothing to report for the attention of the Board. KI did send out reminder of Youth Protection Guidelines importance in their newsletter.

7.1.9 **International Convention**

Opens March 15, 2022

7.1.10 **Achievement and Awards**

7.1.11 **Audit**

Report Submitted and approval motion sought

7.1.12 **Human and Spiritual**

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Kiwanis Children's Fund

Nothing to report at this time as PG Bobby Moo Young advised they only meet once or twice a Kiwanis Year and the last meeting was held in October.

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7.1.14 **Leadership Coordinator**

Report on LG Training and CLE training

7.1.15 **Class Representative report**

8 Other Business

Consideration of Items from Consent Agenda or other information items

8.1 Distinguished Criteria for District 2022-2023


Plans to determine Club and Division Criteria

Anthony and the District Office will finalize the Distinguished Club Criteria before CLE training

Task: Z

8.2 **2021-2022 Distinguished Division Criteria**

The Division Criteria has not been developed or distributed

Task: Governor Jim will ensure the Division Criteria is made available to the LGs by the end of May.  Jim Scott

9 **Notice and Announcements**

Request any announcements from Board members

The Trustee Face to Face meeting dates are to be determined by the end of April.

10 **Date of next Meeting**

Next Meeting April 21, 2022

April 21, 2022 at 6 pm

11 **Adjourn**

Meeting was adjourned at 8:04 pm

12 **Signature C James Scott - Governor Jim Steele - Secretary**

13 **Date**