

Eastern Canada and The Caribbean District of Kiwanis International

EC&C Regular Board Meeting June 23, 2022 6 PM EDT (5
PM Jamaica)

Thursday June 23 2022

🕒 6:00pm - 7:00pm EDT

Zoom

Content

- **Attendance**
- **Tasks**
- **Agenda**
- **Minutes**

Attendance

Member	RSVP	Attendance
Mark Brewer	yes	✓
L. Sandra Butler	yes	✓
Jean Claude Calixte	yes	✓
Peter Charboneau	yes	✓
John Chave	no	
Jim Garey	yes	✓
Anthony Haile		✓
Roger Hamel	yes	✓
Griffith Joseph	yes	✓
Dwight Lawrence	yes	✓
Delores Lewis		
Julaine Lumsden	yes	✓
David MacLennan	yes	✓
Kermitt McGann	yes	✓
Terry McLaren	yes	✓
Jim Scott	yes	✓
Jim Steele	yes	✓

Tasks

This announcement was noted and the DST will inquire as to whether insurance is advisable

Agenda

1 Call to Order

1.1 Quorum Present Yes No

2 Welcome / Introductions/ Regrets

JIM SCOTT 5 mins

John Chave sends his regrets.

3 Declaration of Conflict of Interest

JIM SCOTT

Ask for any conflict of Interest

4 Approval of Agenda

5 mins

Request for Agenda changes

4.1 Motion to approve the Agenda as presented

JIM SCOTT

5 Approval of Previous Minutes

5 mins

Minutes of Previous meetings approved

5.1 Motion to approve Minutes of April 21, 2022

JIM SCOTT

 [EC&C Regular Board Meeting April 21, 2022 Summary.pdf](#)

6 Action Items

30 mins

List of items to be discussed and action taken.

6.1 District Convention Committee

6.1.1 Host Convention Committee Update

JIM STEELE

JIM SCOTT

 [Special Convention June Update.pdf](#)

 [Bulletin de juin EC&C DConv.pdf](#)

6.2 Bylaws and Policy Committee

6.2.1 Policy committee update

JULAINE LUMSDEN

- [Recommendations for June 23 meeting.docx](#)
- [Bylaw committee report June 23, 2022.docx](#)

6.3 Finance Committee

6.3.1 Motion to receive the May 2022 financial statements KERMITT MCGANN

- [01B - MAY BALANCE SHEET.pdf](#)
- [01A - MAY OPERATING STATEMENT.pdf](#)
- [C'TTEE REPORT - 2022 JUN 23.pdf](#)

6.4 DST Report

6.4.1 As we near the end of our third quarter there are three things JIM STEELE that the board should examine. To determine the health of the clubs in the Division and the effectiveness of the LG. 1. Clubs who are charter suspended. The loss of members and the loss of income. 2. Clubs who have not completed monthly reports. Are they meeting? Do they have service projects? 3. Clubs who have not reported their officers for 2022-2023. Did they hold an election? Are they meeting? Reports on these items are attached.

- [Clubs no Monthly Reports.xlsx](#)
- [Charter Suspende June 2022.xlsx](#)
- [No Officers.xlsx](#)

6.5 Membership & Engagement

6.5.1 June Update JIM GAREY

- [Report of Membership Engagement Committee - June 2022 Board of Trustees Meeting.odt](#)

6.6 Service Leadership

6.6.1 SLP Update ANTHONY HAILE

- [SLP overview made by GE.docx](#)

7 Other Business

10 mins

Consideration of Items from Consent Agenda or other information items

7.1 Congratulations to Distinguished Governors JIM SCOTT

7.2 The Ukraine Fund being establish for Eastern Canada Clubs in JIM SCOTT connection with the Kiwanis Foundation of Canada.

8 Notice and Announcements

Request any announcements from Board members

- 8.1 **It was announced at the International Convention a \$5 US fee will be assessed in 2022-2023** JIM SCOTT

To summarize, the Board has determined that each member globally will be billed an additional \$5.00US (or equivalent currency exchange as determined June 31) risk management fee to offset costs for youth protection and cyber security. This is not to be confused with the liability insurance fee, which is only paid by clubs in North America and the Caribbean

- 8.2 **Each of your clubs will be made aware of possible phishing and computer hacks** JIM STEELE

I wanted to give you a reminder that every day malcontents are actively working to hack into district and club treasuries and steal money via phishing emails and texts to Kiwanis leaders. One of our districts was recently hit for what is not a small amount of money through a phishing email and those same bad actors may now assume that Kiwanis clubs and districts are easy pickings. Make sure you take care to prove them wrong.

- Remind leadership in your district not to click on or respond to communication requesting money or banking information or notification of accessibility or subscription lapses.
- Everyone has an occasional lapse of reason. Add additional steps to any money approval processes to ensure that one person's momentary lapse doesn't turn into financial hardship for the district.
- Incorporate cyber security education into all annual training for your leadership.
- Purchase insurance (it's inexpensive) and will dramatically lessen any financial loss and embarrassment.

9 Date of next Meeting

Announce date of next meeting

9.1 **Reminder of Planning meeting October 28-29 2022 Details to follow soon.**

9.2 **The next Meeting will be July 14, 2022**

10 **Adjourn**

11 **Signature C James Scott - Governor Jim Steele - Secretary**

12 **Date**

Minutes

1 **Call to Order**

meeting was called to order at 6 pm

1.1 **Quorum Present Yes No**

There was a quorum present

2 **Welcome / Introductions/ Regrets**

John Chave sends his regrets.

There were regrets from Dleores Lewis and John Chave

3 **Declaration of Conflict of Interest**

Ask for any conflict of Interest

Decision: No Conflict was noted Roger/Jim G

4 **Approval of Agenda**

Request for Agenda changes

4.1 **Motion to approve the Agenda as presented**

Decision: Agenda was approved as circulated Terry/Peter

5 **Approval of Previous Minutes**

Minutes of Previous meetings approved

5.1 **Motion to approve Minutes of April 21, 2022**

Decision: The minutes of April 21, 2022 were approved Julaine/Sandra

6 **Action Items**

List of items to be discussed and action taken.

6.1 **District Convention Committee**

6.1.1 **Host Convention Committee Update**

An update on the Fredericton convention was received

6.2 Bylaws and Policy Committee

6.2.1 Policy committee update

The bylaw committee report was received and recommendations approved
Julaine/Anthony

6.3 Finance Committee

6.3.1 Motion to receive the May 2022 financial statements

Decision: The financials as at May 31, 2022 were received.
Sandra/Julaine

6.4 DST Report

Decision: The DST report was received Sandra/Griffith

6.4.1 **As we near the end of our third quarter there are three things that the board should examine. To determine the health of the clubs in the Division and the effectiveness of the LG. 1. Clubs who are charter suspended. The loss of members and the loss of income. 2. Clubs who have not completed monthly reports. Are they meeting? Do they have service projects? 3. Clubs who have not reported their officers for 2022-2023. Did they hold an election? Are they meeting? Reports on these items are attached.**

6.5 Membership & Engagement

6.5.1 June Update

Decision: The June update on membership was received Jim
G/Sandra

6.6 Service Leadership

6.6.1 SLP Update

The report on Service Leadership was received Anthony/Mark

7 Other Business

Consideration of Items from Consent Agenda or other information items

7.1 Congratulations to Distinguished Governors

Governor Jim congratulated Distinguished Governors Mel Clark, Bob Spellen and Delores Lewis who were honoured at the Kiwanis international convention

7.2 The Ukraine Fund being establish for Eastern Canada Clubs in connection with the Kiwanis Foundation of Canada.

Governor Jim explained the Kiwanis Foundation of Canada Ukraine Fund and requested permission to advise the clubs in Canada about the fund.

7.3 Staples update

Governor Jim updated the Board on the Staples Kiwanis school supply drive that is beginning in Ontario.

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To summarize, the Board has determined that each member globally will be billed an additional \$5.00US (or equivalent currency exchange as determined June 31) risk management fee to offset costs for youth protection and cyber security. This is not to be confused with the liability insurance fee, which is only paid by clubs in North America and the Caribbean

This announcement was noted by the Board. and will be considered at the budget meeting

8.2 Each of your clubs will be made aware of possible phishing and computer hacks

I wanted to give you a reminder that every day malcontents are actively working to hack into district and club treasuries and steal money via phishing emails and texts to Kiwanis leaders. One of our districts was recently hit for what is not a small amount of money through a phishing email and those same bad actors may now assume that Kiwanis clubs and districts are easy pickings. Make sure you take care to prove them wrong.

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Task: This announcement was noted and the DST will inquire as to whether insurance is advisable

9 Date of next Meeting

Announce date of next meeting

9.1 **Reminder of Planning meeting October 28-29 2022 Details to follow soon.**

9.2 **The next Meeting will be July 14, 2022**

10 Adjourn

Meeting was adjourned at 6:55 pm

11 Signature C James Scott - Governor Jim Steele - Secretary

12 Date