



# Eastern Canada and The Caribbean District of Kiwanis International

EC&C Regular Board Meeting April 21, 2022 6 pm EDT, 5 pm EST(Jamaica)

 Thursday April 21 2022

 6:00pm - 7:00pm EDT

 Zoom

# Content

- **Attendance**
- **Tasks**
- **Agenda**
- **Minutes**

# Attendance

Member	RSVP	Attendance
Mark Brewer	yes	✓
L. Sandra Butler	yes	✓
Jean Claude Calixte	yes	✓
Peter Charboneau	yes	✓
John Chave	yes	✓
Jim Garey	yes	✓
Anthony Haile		✓
Roger Hamel	yes	✓
Griffith Joseph	yes	✓
Dwight Lawrence	yes	✓
Delores Lewis		✓
Julaine Lumsden	yes	✓
David MacLennan	yes	✓
Kermitt McGann		✓
Terry McLaren	maybe	
Jim Scott	yes	✓
Jim Steele	yes	✓

# Tasks

Motion to encourage clubs to be mindful of diverse faith groups when creating invocations is to be added to the policy manual

# Agenda

## 1 Call to Order

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1.1 Quorum Present Yes No

## 2 Welcome / Introductions/ Regrets

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5 mins

## 3 Declaration of Conflict of Interest

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Ask for any conflict of Interest

## 4 Approval of Agenda

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5 mins

Request for Agenda changes

4.1 Motion to approve the Agenda as presented

## 5 Approval of Previous Minutes


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5 mins

Minutes of Previous meetings approved

5.1 Motion to approve Minutes of March 17, 2022

JIM SCOTT

 [Regular Meeting ECC District March 17, 2022 6 pm Toronto, 5 pm Jamaica Summary.pdf](#)

## 6 Action Items

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30 mins

List of items to be discussed and action taken.

6.1 District Convention Committee

6.1.1 Convention Committee Update

6.2 Bylaws and Policy Committee

6.2.1 Policy committee update. Presentation of proposed bylaw amendments for convention..

JULAINE LUMSDEN

 [Report to Trustees April 21.docx](#)

6.3 Finance Committee

6.3.1 **Motion to receive the March 31, 2022 financial statements**

KERRITT MCGANN

- [INCOME STATEMENT - MARCH 2022 WITH NOTES.pdf](#)
- [C'TTEE REPORT - 2022 APR 21.pdf](#)
- [BALANCE SHEET - MARCH 2022 - WITH NOTES.pdf](#)
- [New club payments.xlsx](#)

6.4 **DST Report**

6.4.1 **Clubs Charter Suspended**

JIM STEELE

- [K21 E Canada \\_ Caribbean CAD CS Charter Suspension Statement 04112022.pdf](#)
- [K21 E Canada\\_Caribbean CAD CS Unpaid Report 04112022.pdf](#)
- [K21 E Canada\\_Caribbean CS Unpaid Report 04112022.pdf](#)
- [K21 E Canada \\_Caribbean Cumulative Balance Sheet 04112022.pdf](#)
- [K21 E Canada\\_Caribbean Cumulative Balance Report 04112022.pdf](#)
- [K21 E Canada \\_Caribbean CS Charter Suspension Statements.pdf](#)
- [Charter Suspended Clubs.xlsx](#)

6.5 **Membership & Engagement**

6.5.1 **April Update**

JIM GAREY  
GARY LEVINE

- [Report of Membership Engagement Committee - April 2022.odt](#)

6.6 **Service Leadership**

6.6.1 **SLP Update**

7 **Consent Agenda**

5 mins

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Agree that reports filed are accepted

7.1 **Motion to receive all reposts listed in the consent agenda**

- 7.1.1 **Signature Project**
- 7.1.2 **Long-Range Planning**
- 7.1.3 **District Newsletter**
- 7.1.4 **District Partnerships**
- 7.1.5 **Public Relations**

7.1.6 **Translation**

7.1.7 **Webmaster, Facebook**

7.1.8 **Youth Protection**

7.1.9 **International Convention**

JIM STEELE

Recommendation on the proposed bylaw changes to take place at ICON in June. Review of the article Modernization of KI Bylaws

Amendment #1

Purpose: To provide stronger protection of the Kiwanis name and marks and reduce liability risk exposure for Kiwanis International, clubs and districts.

Amendment #2

Purpose: To significantly reduce liability for both the organization and members who hold key leadership positions by reducing the stated officers of the corporation to just president, president-elect, vice president, immediate past president and executive director, and to give the board authority to designate other corporate officers as deemed necessary.

Amendment #3

Purpose: To relocate the provision in the bylaws regarding the existing new member add fee and to clarify the text, with no change to the meaning or implementation.

Amendment #4

Purpose: To clarify that clubs must be in good standing to propose bylaw amendments and resolutions to be considered by the Kiwanis International House of Delegates.

Amendment #5

Purpose: To update and improve provisions regarding emergency conditions in light of lessons learned during the COVID-19 pandemic

#### Amendment #6

Purpose: To provide for candidate nominations and initial review of proposed amendments and resolutions at the Kiwanis International convention, with final voting to take place via secure remote voting.

#### Amendment #7

Purpose: To revise the election process for Kiwanis International vice president to allow delegates more options if no candidate receives a majority vote on the first ballot

#### Amendment #8

Purpose: To adopt a basic structure that will govern consideration of major bylaws revisions, whenever comprehensive amendments are deemed necessary or advisable

#### Amendment #9

Purpose: To allow a member from outside a division to serve as lieutenant governor if no one from within the division is willing or able to serve.

#### **Amendment #10**

**Submitted by: Eastern Canada and the Caribbean District Board and Illinois-Eastern Iowa District Board.**

**Purpose: To prohibit the use of any Kiwanis International revenue, including membership dues, fees, or non-dues revenue, to purchase alcohol for or by Kiwanis International Board members or staff or their spouses or companions.**

#### **Amendment #11**

**Submitted by: Eastern Canada and the Caribbean District Board and Illinois-Eastern Iowa District Board**

**Purpose: To prohibit the use of any Kiwanis International revenue, including membership dues, fees, or non-dues revenue, to purchase first class or business-class air tickets for the Kiwanis International Board members or staff or their spouses or companions.**



## Amendment #12

Purpose: To designate a new family membership status that provides a 50 percent discount on Kiwanis International dues and fees for qualifying members. Clubs may utilize this new status only if the club's district first adopts a family membership discount option also.

 [bylaws-modernization.pdf](#)

 [2022-amendments-and-resolutions.pdf](#)

### 7.1.10 **Achievement and Awards**

### 7.1.11 **Audit**

### 7.1.12 **Human and Spiritual**

JIM GAREY

Be it resolved that

“That the Board of Trustees encourage those preparing invocations or prayers for District events to be mindful of the diverse faith groups and traditions represented within the Eastern Canada and the Caribbean District while making their preparations.”

The information to be added to the Convention Manual and the Board's Policy manual.

 [Report of Spiritual Aims Committee April 2022.odt](#)

### 7.1.13 **Kiwanis Children's Fund**

### 7.1.14 **Leadership Coordinator**

## 8 **Other Business**

10 mins

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Consideration of Items from Consent Agenda or other information items

### 8.1 **Special Motion**

JIM SCOTT

Whereas Governor Melford Clarke and Robert Spellen were unable to attend a Kiwanis International Convention and be recognized for achieving Distinguished District status -and-

Whereas Kiwanis International is planning to recognize these Governors as well as Governor Delores Lewis at a special function on June 8, 2022 in Indianapolis

Therefore, be it resolved that the Eastern Canada and Caribbean District provide an honorarium of \$1500 CDN each of these Distinguished Governors to help cover their travel and accommodation.

Moved

Second

 [Special Motion Jim Scott.docx](#)

8.2 **Request to change District Awards and related policy.**

JIM SCOTT  
MARJ BUCK

That the Board of Trustees approved the deletion of section 11.2.d the Honours and Awards section of the District policies and procedures and;

That Appendix “E” of the Policies and Procedures be amended to reflect the recommended name change to the following awards:

- a. Ralph S. Taylor Memorial Gong to be known as the Ralph S. Taylor Club Weekly/Biweekly Bulletin Award
- b. Laurent Girouard Award to be known as the Laurent Girouard Monthly/Quarterly Bulletin Award
- c. Fred G. McAllister Award to be known as the Fred G. McAllister Service Award
- d. Award of Merit to be known as the Club Secretary Award of Merit

 [Renaming of Awards and deletion of time restriction.pdf](#)

9 **Notice and Announcements**

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Request any announcements from Board members

10 **Date of next Meeting**

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Announce date of next meeting

11 **Adjourn**

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12 **Signature C James Scott - Governor Jim Steele - Secretary**

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13 **Date**

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# Minutes

## 1 **Call to Order**

Meeting was called to order at 6 pm.

### 1.1 **Quorum Present Yes No**

A quorum was present.

## 2 **Welcome / Introductions/ Regrets**

No regrets were offered

## 3 **Declaration of Conflict of Interest**

Ask for any conflict of Interest

No conflict was declared

## 4 **Approval of Agenda**

Request for Agenda changes

### 4.1 **Motion to approve the Agenda as presented**

**Decision:** The Agenda was approved as circulated. Julaine/Anthony

## 5 **Approval of Previous Minutes**

Minutes of Previous meetings approved

### 5.1 **Motion to approve Minutes of March 17, 2022**

**Decision:** Minutes of March 17, 2022 are approved. John/Dwight

## 6 **Action Items**

List of items to be discussed and action taken.

### 6.1 **District Convention Committee**

#### 6.1.1 **Convention Committee Update**

**Decision:** Report was received Julaine/David

## 6.2 Bylaws and Policy Committee

### 6.2.1 Policy committee update. Presentation of proposed bylaw amendments for convention..

**Decision:** The proposed bylaw amendments to go to the Convention for approval have been approved as submitted. Julaine/David

## 6.3 Finance Committee

### 6.3.1 Motion to receive the March 31, 2022 financial statements

**Decision:** The March 2022 Finance reports and Financials were approved. Griffith/Mark

## 6.4 DST Report

### 6.4.1 Clubs Charter Suspended

The reports by the DST were received.

## 6.5 Membership & Engagement

### 6.5.1 April Update

**Decision:** The Membership Update was received Jim G/Sandra

## 6.6 Service Leadership

### 6.6.1 SLP Update

An update was delivered verbally. Anthony is to inform the new District Administrators that take office April 1, 2022

## 7 Consent Agenda

Agree that reports filed are accepted

### 7.1 Motion to receive all reposts listed in the consent agenda

#### 7.1.1 Signature Project

Note of congratulations made to Merdina and notice that the **Kiwanis Club of The Garden Parish, Ocho Rios Primary School Reading Garden**

7.1.2 **Long-Range Planning**

Verbal Report

7.1.3 **District Newsletter**

New Editor is in place

7.1.4 **District Partnerships**

7.1.5 **Public Relations**

7.1.6 **Translation**

7.1.7 **Webmaster, Facebook**

7.1.8 **Youth Protection**

7.1.9 **International Convention**

Recommendation on the proposed bylaw changes to take place at ICON in June. Review of the article Modernization of KI Bylaws

Amendment #1

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Purpose: To clarify that clubs must be in good standing to propose bylaw amendments and resolutions to be considered by the Kiwanis International House of Delegates.

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Amendment #6

Purpose: To provide for candidate nominations and initial review of proposed amendments and resolutions at the Kiwanis International convention, with final voting to take place via secure remote voting.

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Purpose: To revise the election process for Kiwanis International vice president to allow delegates more options if no candidate receives a majority vote on the first ballot

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Purpose: To adopt a basic structure that will govern consideration of major bylaws revisions, whenever comprehensive amendments are deemed necessary or advisable

#### Amendment #9

Purpose: To allow a member from outside a division to serve as lieutenant governor if no one from within the division is willing or able to serve.

#### **Amendment #10**

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#### Amendment #12

Purpose: To designate a new family membership status that provides a 50 percent discount on Kiwanis International dues and fees for qualifying members. Clubs may utilize this new status only if the club's district first adopts a family membership discount option also.

The proposed amendments to be presented at the Kiwanis International Convention were reviewed. Of the twelve amendments, all were deemed acceptable except Amendment # 7 and #9

### 7.1.10 **Achievement and Awards**

#### 7.1.11 **Audit**

#### 7.1.12 **Human and Spiritual**

Be it resolved that

“That the Board of Trustees encourage those preparing invocations or prayers for District events to be mindful of the diverse faith groups and traditions represented within the Eastern Canada and the Caribbean District while making their preparations.”

The information to be added to the Convention Manual and the Board's Policy manual.

**Decision:** Report was received

**Task:** Motion to encourage clubs to be mindful of diverse faith groups when creating invocations is to be added to the policy manual

7.1.13 **Kiwanis Children's Fund**

7.1.14 **Leadership Coordinator**

## 8 **Other Business**

Consideration of Items from Consent Agenda or other information items

### 8.1 **Special Motion**

Whereas Governor Melford Clarke and Robert Spellen were unable to attend a Kiwanis International Convention and be recognized for achieving Distinguished District status -and-

Whereas Kiwanis International is planning to recognize these Governors as well as Governor Delores Lewis at a special function on June 8, 2022 in Indianapolis

Therefore, be it resolved that the Eastern Canada and Caribbean District provide an honorarium of \$1500 CDN each of these Distinguished Governors to help cover their travel and accommodation.

Moved

Second

**Decision:** The motion to provide funds to three past Governors to attend the 2022 Distinguished ceremony at ICON was approved.  
John/Mark

### 8.2 **Request to change District Awards and related policy.**

That the Board of Trustees approved the deletion of section 11.2.d the Honours and Awards section of the District policies and procedures and;

That Appendix “E” of the Policies and Procedures be amended to reflect the recommended name change to the following awards:

a. Ralph S. Taylor Memorial Gong to be known as the Ralph S. Taylor Club Weekly/Biweekly Bulletin

Award

b. Laurent Girouard Award to be known as the Laurent Girouard Monthly/Quarterly Bulletin Award

c. Fred G. McAllister Award to be known as the Fred G. McAllister Service Award

d. Award of Merit to be known as the Club Secretary Award of Merit

**Decision:** The request to change the names by the awards committee was approved. The request to eliminate the three year gap was sent back to the committee for further review. Griffith/Roger

## 9 **Notice and Announcements**

Request any announcements from Board members

## 10 **Date of next Meeting**

Announce date of next meeting

## 11 **Adjourn**

## 12 **Signature C James Scott - Governor Jim Steele - Secretary**

## 13 **Date**

The next meeting is June 21, 2022 at 6 pm